

# City of Coeur d'Alene

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PLAN YEAR 2024 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

Submitted to HUD 12/05/2025

## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Community Development Block Grant (CDBG) 2024 Plan Year Consolidated Annual Performance and Evaluation Report (CAPER) for the City of Coeur d'Alene is presented in accordance with the required format and template. This report covers Program Year 2024 (PY24), from October 1, 2024, through September 30, 2025. City residents may use the CAPER to review the performance of funded housing and community development projects during PY24. The City has been participating in the CDBG program since 2007, benefiting the community through programs and services that support low- and moderate-income (LMI) individuals and households.

The City's 2023-2027 Consolidated Plan established five (5) guiding goals: 1) Maintain and Increase Housing Stock (both ownership and rentals); 2) Public Facility and Infrastructure Projects; 3) Public Services; 4) Homelessness Assistance; and 5) Economic Development.

For PY24, the City received entitlement funding of \$296,418, and spent down funds in the amount of \$230,722.63, as shown on the attached PR-05. Funded goals for PY24 included Affordable For Sale and For Rent Housing (including Owner Occupied Housing Rehab), Public Services, and Public Facility and Infrastructure Projects, all aimed at supporting LMI residents of Coeur d'Alene.

Completed Projects as shown on the attached PR-05:

- TESH, Inc. IT Server and HVAC Projects: \$14,113.35
- Safe Passage Radon Mitigation System: \$1,950.00
- St Vincent de Paul Radon Mitigation System: \$4,400.00
- United Way of North Idaho Childcare Scholarship Program: \$34,462.00
- Emergency Minor Home Repair and Accessibility Program (EMRAP) - Nine (9) projects: \$57,090.57

Note: There are currently three (3) remaining EMRAP projects initiated and funded in PY24 (\$14,000.00) which will be completed early in PY25. Total projects completed in PY24 from all plan years: 16, benefitting 12 households.

- Home Delivered Meals: \$10,000.00

- General Administration: \$59,283.00
- EMRAP Activity Delivery Costs: \$49,423.71

The City also completed additional projects in PY24 which originated and were funded using prior year allocations. Below is the list of additional projects completed in PY24.

- Safe Passage (PY23 & PY24 funding) – Kitchen Remodel, Roof Replacement, Emergency Housing: \$89,254.14
- 21st Street Sidewalk Accessibility project (PY18-PY22 funding): \$31,386.46
- Emergency Minor Home Repair and Accessibility Program (EMRAP) – Four (4) projects were started in PY23 and completed in PY24: \$37,000.00

Overall, the City spent \$388,363.23 of grant funds in PY24 on projects that spanned multiple Plan Years from 2022-2024 (as detailed on the attached PR-26).

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable For Sale and For Rent Housing	Affordable Housing	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	60	0	0.00%			
Affordable For Sale and For Rent Housing	Affordable Housing	CDBG: \$	Rental units constructed	Household Housing Unit	100	0	0.00%			

Affordable For Sale and For Rent Housing	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	20	0	0.00%			
Affordable For Sale and For Rent Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	100	22	22.00%	12	16	133.33%
Affordable For Sale and For Rent Housing	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	20	0	0.00%			
Economic Development	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	5	0	0.00%			
Homelessness Assistance	Homeless	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	8240	0	0.00%			
Homelessness Assistance	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	20	0	0.00%			
Public Facility and Infrastructure Projects	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	150	1252	834.67%	50	820	1,640.00%
Public Facility and Infrastructure Projects	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	114		20	114	570.00%

Public Facility and Infrastructure Projects	Non-Housing Community Development	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
Public Facility and Infrastructure Projects	Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0				
Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	808	161.60%	130	458	352.31%
Public Services	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	60	0	0.00%			

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Affordable housing is a top priority in the City of Coeur d'Alene's 2023-2027 Consolidated Plan. The City's popular EMRAP program helps homeowners in Coeur d'Alene maintain housing stability by improving livability measures in their homes. The City met its goal of assisting 12 households through EMRAP, with three (3) additional projects initiated in PY24 to be completed early in PY25. The City also collaborates with

area partners on more expensive projects, such as increasing affordable For-Sale housing, and expanding the supply of affordable rental housing. Area partners can apply for a Community Opportunity Grant, funded by the City's CDBG Grant and applications for the grant should support these key goals.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,240
Black or African American	5
Asian	4
American Indian or American Native	12
Native Hawaiian or Other Pacific Islander	8
<b>Total</b>	<b>1,269</b>
Hispanic	41
Not Hispanic	1,228

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

According to the latest American Community Survey (ACS) Demographic Data, Coeur d’Alene has a minority population of approximately 13.9%, encompassing all races other than “White.” The City strictly prohibits any form of discrimination based on race or ethnic background. Many projects funded by CDBG benefit seniors, such as “Home Delivered Meals” and the Emergency Minor Home Repair and Accessibility Program (EMRAP). These programs are income-based, not ethnicity based. Although the minority population is around 13.9%, this figure is not always reflected in applications and completed projects, as some applicants choose not to disclose their ethnicity, race, gender, or head of household status. All documents, including applications for Community Opportunity Grants and EMRAP, can be translated into any language upon request.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	296,418	207,578

Table 3 - Resources Made Available

### Narrative

The City's Plan Year 2024 (PY24) entitlement allocation was \$296,418.00. In PY 2024, \$207,577.82 was expended of the 2024 allocation. Total activities committed were \$253,657.17, with \$46,079.35 in open activities remaining.

Drawdowns in the amount of \$207,577.82 were made for the following projects in PY2024 using PY24 funds:

- United Way North Idaho Childcare Scholarship Program: \$34,462.00
- Safe Passage Safe House projects: \$12,406.14
- Eight (8) EMRAP projects: \$42,002.97
- Home Delivered Meals: \$10,000.00
- General Administration: \$59,283.00
- EMRAP Activity Delivery Costs: \$49,423.71

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
LMI Census areas		0	See Narrative Below
Sidewalk Improvement Program		0	No sidewalk projects were completed using PY24 funding.

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The City of Coeur d'Alene does not have designated Target Areas or Neighborhood Stabilization Program areas. Homes assisted through EMRAP were spread across various locations throughout the City, rather than being concentrated in a single area. However, several EMRAP projects were completed in a low- and moderate-income (LMI) census tract, which has the highest concentration of LMI residents in Coeur d'Alene.

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Matching funds are not required for the City of Coeur d'Alene's Community Opportunity Grant Program or for those projects initiated through the City's open door policy. Only projects that demonstrate a complete and reasonable budget are considered for funding. The City is always open to potential projects and/or partnerships that may use publicly owned lands for the benefit of our LMI citizens.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	12	12
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>12</b>	<b>12</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	12	12
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>12</b>	<b>12</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The City's CDBG homeless and non-homeless support goals are achieved through the EMRAP Program and the 2024 Community Opportunity Grant Program. These initiatives include housing rehabilitation projects (EMRAP) and grants to non-profits for rehabilitating public facilities that serve homeless and precariously housed low- and moderate-income (LMI) populations, such as individuals with severe and persistent mental illness, women and children fleeing domestic violence, and the disabled.

In Program Year 2024, EMRAP projects provided emergency housing rehabilitation for twelve (12) households by completing sixteen (16) projects. Additional PY24 EMRAP funds have been allocated, with three (3) projects underway and expected to be completed early in PY25. Community Opportunity Grant projects completed in PY24 supported the homeless or precariously housed individuals, severely disabled adults, seniors, and ALICE (Asset Limited, Income Constrained, Employed) households.

While the City can anticipate the number of EMRAP projects that may be implemented in a year, it is more challenging to predict the applications which will be received and accepted during the Community Opportunity Grant cycle each year. CDBG funds are available through Community Opportunity Grants to support applications for the Acquisition of Existing Units and Production of New Units, which is a priority goal for the City. In 2020, Habitat for Humanity submitted an application and was funded for a 20-unit for-sale townhouse development on 2nd Street. The project continues to progress (albeit slowly) with the completion and sale of four (4) affordable housing units in PY24, and an additional four (4) units currently being constructed.

The City continuously works to achieve the goals outlined in the 5-year Consolidated Plan and Annual Action Plan. Each year, there is a competitive grant process, and the City engages with stakeholder groups before the grant cycle opens, offering several opportunities for technical assistance. These opportunities include public meetings and one-on-one technical support.

#### **Discuss how these outcomes will impact future annual action plans.**

The City has surpassed many goals in its 2024 Annual Action Plan and is currently on target to meet many of the target goals identified by the City's 2023-2027 Consolidated Plan. The production of new housing units for purchase and for rent is a high-level goal for the City's CDBG Grant, and will continue to be a high priority, with the City continuing to seek viable partnerships to create more affordable housing (both for-sale and for-rent) for the community.

#### **Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	19	0
Low-income	56	0
Moderate-income	45	0
<b>Total</b>	<b>120</b>	<b>0</b>

**Table 7 – Number of Households Served**

#### **Narrative Information**

The City's EMRAP Program served 12 senior households made up of the following income levels: one (1) extremely low, ten (10) low, and one (1) moderate income household. The Childcare Scholarship Program served 108 persons which included: eighteen (18) extremely low, forty-six (46) low, and forty-four (44) moderate income persons.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

All work completed using CDBG funds directly benefits low- and moderate-income (LMI) residents, except for administrative costs, which indirectly benefit LMI residents by supporting program administration. The City is required to ensure that at least 70% of the funding benefits the LMI population, and it strives to meet or exceed this requirement each year.

The City focuses on collaborative efforts to reach the maximum number of homeless, unsheltered, or precariously housed individuals, relying on communication with area partners that provide direct services to these populations. The City works closely with local organizations such as St. Vincent de Paul, Idaho Housing and Finance Association (IHFA), the Region 1 Homeless Coalition (Continuum of Care), Habitat for Humanity, Safe Passage, Coeur d'Alene School District 271, United Way of North Idaho, and other government and non-profit organizations to identify community needs. The City maintains close contact with all area housing and homeless agencies and stakeholders regarding all aspects of the City's Entitlement Program. Program information is shared in public hearings/forums, Community Opportunity Grants, and Fair Housing Training.

The City's CDBG Administrator attends Region 1 Homeless Coalition Meetings and annual IHFA Housing Roundtable meetings. All area agencies are invited to apply for CDBG Community Opportunity Grants when available.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Due to the City's relatively limited CDBG funding allocation, the primary focus is on benefiting our low- and moderate-income (LMI) population. All work completed with CDBG funds directly benefits LMI residents, and all CDBG funding received by the City is dedicated to this purpose.

As previously mentioned, the City emphasizes collaborative efforts to reach the maximum number of homeless, unsheltered, or precariously housed individuals, relying on communication with area partners that provide direct services.

For individuals experiencing homelessness and women who are victims of domestic violence, there are five (5) emergency shelters in Kootenai County: Children's Village, St. Vincent de Paul Women & Children's Shelter, St. Vincent de Paul Men's Shelter, the Women's Center, and the Post Falls Police Department's OASIS program (the only emergency shelter outside of Coeur d'Alene). Together, these shelters provide beds for 68 people in need of housing due to homelessness.

Family Promise of North Idaho is an interfaith initiative that helps homeless families achieve independence. The focus of Family Promise is to keep families together by allowing them to stay in one of seventeen local host churches for a week at a time, for up to 90 days. Families receive support services, food, and a temporary safe place to sleep.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The community's 10-Year Plan to End Homelessness describes the following approaches to combat homelessness in the Coeur d'Alene area, which will continue to be the City's focus areas: (1) Develop better data collection and coordination of agency efforts; (2) Identify and increase the inventory of available affordable housing stock; (3) Improve economic development opportunities and coordinate the response among local governments; (4) Deploy the Housing First model for Permanent Supportive Housing; (5) Create a one-stop-shop to end the practice of having individuals who are struggling and have no transportation from being "bounced" from one agency (and location) to the next when seeking services; and (6) Increase community awareness to draw new and concerned voices to the table to help win the battle against homelessness.

Several of these goals have been supported through the City's CDBG in the past by partnering with non-profits to create housing access, improving housing conditions, and funding urgent non-profit needs to maintain or improve services. One such example is that CDBG funds were used to purchase the St. Vincent de Paul North Idaho's H.E.L.P. Center where a majority of area homeless services are available.

The Coeur d'Alene School District #271 (District) identified 237 students living in insecure housing (shelter, motel, public places, car, trailer, unfit housing, etc.) during the 2024-2025 school year from September of 2024 to June of 2025. Approximately 35% of District students currently qualify for free and reduced lunch, which supports that their families are living in varying degrees of poverty. Housing is very important to a child's ability to function in the educational environment. It is, and will continue to be, important to work together to educate families on the availability of community resources needed to secure housing.

The District's McKinney-Vento Program in conjunction with its Hope on the Home Front network of community partners assists families in need; and works toward removing barriers to education caused by poverty. The District connects families directly with community-wide wrap-around support services, such as the weekend food backpack program, food pantries, and community meals; clothing closets, medical, dental and mental health providers, shelters and housing organizations. The goal of ending homelessness for children in the District will be accomplished by working with existing housing organizations to seek resources to house families in stable, fixed, and adequate housing; and seek to

provide a host of wrap-around community support services with the hope of breaking the generational cycle of homelessness and poverty.

The City promotes workforce development and strongly supports the education corridor, which provides local residents access to four (4) institutions of higher learning: University of Idaho, North Idaho College, Lewis-Clark State College, and Idaho State University. Additionally, the Workforce Development Center and K-Tech offer job training and adult education opportunities beyond standard secondary education. Providing services to at-risk youth is another priority for the City. Coeur d'Alene is diligent in seeking the best childcare regulations and encouraging industry growth to ensure working families can find affordable childcare.

St. Vincent de Paul North Idaho operates a number of programs aimed at the transition to permanent housing and independent living such as the "First Impressions" program that helps those looking for work to look their best. "Project Safe Place" works directly with at-risk-youth and run-away prevention. The local H.E.L.P. Center and the Idaho Department of Labor both serve as resources to connect veterans with services and housing.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The obstacles to meeting underserved needs are as varied as the individuals seeking assistance. As organizations and agencies document program activities, including successes and failures, they adjust processes to incorporate the most effective methodologies and modify or eliminate those that are not working. This ongoing process remains as flexible as possible (within established regulations) to address the specific conditions and circumstances of Coeur d'Alene.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Idaho Housing and Finance Association (IHFA) addresses the housing needs of the Idaho Panhandle, including the City of Coeur d'Alene. Their well-regarded service system is highly appreciated in the region. In Coeur d'Alene, IHFA manages the Housing Choice Voucher (HCV) program with 518 housing vouchers in use.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City welcomes all eligible HUD activities related to low- and moderate-income (LMI) residents' housing and/or homeownership. Each year, local non-profits are encouraged to apply for the Community Opportunity Grant to support housing solutions and promote homeownership.

### **Actions taken to provide assistance to troubled PHAs**

The PHA has not been classified as troubled, yet if that should change, the City will assist in identifying opportunities to build capacity, offer technical assistance, and/or assist the leadership with governance support and policy and procedure review.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

In 2015, a comprehensive review of zoning, land use, and housing policies was conducted alongside a statewide Analysis of Impediments to Fair Housing. The study found no fair housing barriers in Kootenai County. Since the 2015 Analysis, several updates have been made to support residential investment without imposing excessive zoning ordinances.

The City's legal team reviewed the zoning code in 2019 and confirmed that it does not violate Fair Housing laws or discriminate against protected classes. They recommended that the City evaluate each situation individually, treat all similarly situated persons equally, and make reasonable accommodations when necessary.

The City permits 800 square foot accessory dwelling units (ADUs) in both residential and commercial zoning districts without requiring special permits. A density bonus incentive is available in the Downtown Core, allowing additional housing units that could serve as workforce housing. The City uses a Floor Area Ratio (FAR) calculation to determine allowable livable space in the Downtown Core (DC) zoning district and the three (3) infill overlay districts (DO-N, DO-E, and MO). In 2019, the City amended the Zoning Code related to ADUs, allowing for increased height in the rear yard from 18 feet to 24 feet if built over a garage. The amendment also revised the owner-occupancy policy, now requiring owner occupancy only if one of the units is a short-term rental. Both units may be rented long-term if desired. Recently, free approved ADU plans have been made available, sponsored by Housing Solutions Partnership, and offer a practical solution to help address these challenges. The plans have been reviewed by building officials and planners from local municipalities and are free for use in Kootenai County.

These changes encourage the construction of more units and increases the availability of long-term rental opportunities for Coeur d'Alene residents.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City continues to work with local organizations such as St. Vincent de Paul North Idaho, Idaho Housing and Finance Association (IHFA), Habitat for Humanity of North Idaho, the Region I Homeless Coalition (aka Continuum of Care), and other government and non-profit organizations to identify areas of need and appropriate activities to mitigate the problems as resources allow. The H.E.L.P. (Helping Empower Local People) Center is an excellent partner in this process. An innovative partnership led by St. Vincent de Paul provides office space and basic operating functions in a one-stop shop so that low- and moderate-income (LMI) persons can make inquiries and receive services ranging from employment

searches to housing assistance to basic health care. The obstacles to meeting underserved needs are as varied as the individuals who seek assistance. As organizations and agencies record program activities including successes and failures, adjustments are made to the process to incorporate the most effective methodologies and modify or eliminate those that are not working. The process is on-going and as flexible as possible (within the confines of established regulations) to address the conditions and circumstances relevant to Coeur d'Alene. Additionally, the City will continue to support warming shelters and the annual Project Homeless Connect events. The City has chosen to support area seniors in need by provisioning an annual grant to Lake City Center, a senior center which manages the "Home Delivered Meals" program to aid seniors struggling with food security in Coeur d'Alene.

#### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Pamphlets and fact sheets on lead hazards are distributed, especially to homes with children and in older neighborhoods. All EMRAP applications include the "Protect Your Family from Lead in Your Home" pamphlet. This information is also available on the City's website and Customer Service Center. The CDBG administrator has a list of EPA-approved lead abatement contractors and testing facilities. Applicants are encouraged to ask about lead-paint hazards, though no mitigation has been required for EMRAP projects as most do not need lead abatement, as they either do not disturb paint, are in homes without lead-based paint, or exempt based on age of occupants. Each project is reviewed for lead abatement needs, and the program covers remediation costs if necessary and within grant limits.

The City and our partners distribute lead hazard information, including EPA and Panhandle Health District pamphlets, to homeowners, renters, and landlords. Information has also been provided to the North Idaho Building Contractors Association (NIBCA). Since April 2010, all for-hire construction in child-occupied facilities must comply with the HUD RRP Rule, requiring RRP Certification and additional protocols. The City sponsored EPA RRP training in 2010, certifying 23 individuals, some of whom work on EMRAP projects.

EMRAP grants include up to \$20,000 for sewer/water main replacement projects, \$10,000 for roof repairs/replacements, and \$5,000 for other projects, typically not involving lead paint. Projects like window or door replacements may trigger lead protocols, and the City ensures compliance and evaluates funding for remediation.

#### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City has committed to a number of strategies to help reduce poverty including partnerships with organizations such as Coeur d'Alene Area Economic Development Corporation (formerly Jobs Plus) for job creation, and ignite cda (Coeur d'Alene's urban renewal agency) for economic development to provide better opportunities within the community. Because transportation costs can be a large portion of the personal budget, the City is a partner with the Coeur d'Alene Tribe and other local jurisdictions in a regional bus system, CityLink, which provides public transportation at no cost to riders. The City contributes approximately \$104,000.00 annually to the program which provides mid-size buses with

rider capacity of 32 passengers, and run established routes from Plummer on US Highway 95 to the cities of Coeur d'Alene, Hayden, Post Falls, and Rathdrum.

Also under development is a new 5-Year Sidewalk Improvement Plan which is a continuation of the City's efforts to revitalize LMI areas by incentivizing different modes of travel and supporting increased access for persons with disabilities while supporting "Safe Routes to School" goals.

#### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City of Coeur d'Alene leads the administration of CDBG funding, setting goals under its Consolidated Plan and coordinating City planning and projects with other local agencies. Many services for low- and moderate-income (LMI) individuals, special needs populations, the homeless, and other disadvantaged groups in Coeur d'Alene and Kootenai County are provided through established programs by organizations like the Idaho Housing and Finance Association (IHFA) and the Disability Action Center. Additional programs, such as the H.E.L.P. Center, Supportive Housing Program (SHP), Shelter Plus Care Program, and Emergency Solutions Grant (ESG) Program, are managed by St. Vincent de Paul North Idaho and other local non-profits.

The City believes that agencies like IHFA, which have long served as the region's public housing authority, have effective, proven processes for delivering essential services. The City supports these programs and encourages them to seek assistance when needed, ensuring that its limited resources are used to bolster the existing network of organizations and services.

#### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Coeur d'Alene's CDBG administrator attends meetings on a regular basis to foster a network of communication with these agencies and to remain informed regarding local and regional programs. Meetings include the Region 1 Homeless Coalition, ALICE Taskforce, and IHFA Annual Housing Roundtable meetings. The City provides support as appropriate and practical, including web postings, sharing information on the City's CDA-TV local broadcast station, distribution of printed materials, consultations, and other aid as requested.

The City collaborates with Kootenai County, Hayden, Post Falls, Rathdrum, the Kootenai Metropolitan Planning Organization (KMPO), and about 30 other organizations to tackle regional housing and growth issues. The Housing Solutions Partnership – previously called the Regional Housing & Growth Issues Partnership, has been working on housing and growth challenges and solutions since April 2021. They conduct research and provide recommendations on housing pressures and potential code amendments. The partnership follows up on findings from the December 2021 Housing Availability and Affordability Study and the 2023 Next Steps Kootenai County Housing Study. Efforts include evaluating multigenerational housing codes, infill housing codes, short-term rental code modifications, land trusts, and public-private partnerships. In early 2022, a HomeShare project was launched to offer house-

sharing opportunities. Recently, free approved ADU plans have been made available, sponsored by Housing Solutions Partnership. The plans have been reviewed by building officials and planners from local municipalities and are free for use in Kootenai County.

The City also works with other local organizations such as Coeur d'Alene Area Economic Development Corporation to promote the City as an optimal place to establish a business. The local community college, North Idaho College, and their Workforce Development Center provide opportunities for individuals to upgrade and improve employment skills. The City has worked with the University of Idaho, Lewis-Clark State College, and Idaho State University to create a high quality education corridor and provide better opportunities for residents to reach a level of education or expertise that will assist them in achieving living-wage employment while creating additional jobs at the colleges.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

In 2015, a comprehensive review of zoning, land use, and housing policies was conducted alongside a statewide Analysis of Impediments to Fair Housing (AI). The study found no fair housing barriers in Kootenai County. Although no impediments were identified, like many communities, a major barrier to homeownership in Coeur d'Alene is the limited availability of home loans for LMI individuals. The City will continue to support projects seeking LMI tax credits that align with the goals of the Consolidated Plan and will explore additional ways to encourage developers to build LMI housing. Utilizing the latest Housing Needs Assessment, the City aims to establish new partnerships for LMI housing opportunities.

The City also co-sponsors Fair Housing training and education. Annually, the City hosts the Intermountain Fair Housing Council (IFHC) at the Coeur d'Alene Public Library and provides free Fair Housing training. Information about these trainings and other Fair Housing resources are available on the City's website and shared with stakeholders. The City hosted the Plan Year 2024 Fair Housing training in the Coeur d'Alene Library on April 22, 2025. The free training was provided by the Intermountain Fair Housing Council. The slide deck is available on the City's website at [www.cdaid.org/cdbg](http://www.cdaid.org/cdbg) under the Fair Housing tab.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City employs a comprehensive, four-component monitoring and technical assistance program to manage its projects, ensuring accountability and compliance with HUD requirements. Using specific checklists tailored to each project, the City conducts pre-assessments, desk monitoring, on-site monitoring, and provides ongoing technical assistance. The approach is dynamic, involving regular communication with the City's HUD representative and utilization of the professional network of Northwest Association of Community Development Managers (NWACDM) to address questions and compliance issues as they arise.

Effective communication and thorough documentation are central to the City's process. Records are diligently maintained for all interactions with sub-recipients, encompassing meeting notes, photographic evidence, and participant engagement throughout the project lifecycle. Grant agreements explicitly outline audit and monitoring requirements (OMB Circular A-133 Audits), mandating that sub-recipients retain all relevant financial and statistical records for five years and acknowledge the possibility of desk monitoring by City staff. This proactive monitoring approach is viewed not just as a compliance tool, but also as a method for community outreach, public education, and providing necessary assistance to ensure realistic timelines are met.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

According to the City's Citizen Participation Plan, public hearings are held during regularly-scheduled City Council Meetings and are conducted as needed or when required.

The 15 days of public comment period for the PY 2024 CAPER began on November 17, 2025, with a legal advertisement in the Coeur d'Alene Press and concludes in the culmination of the Public Hearing with City Council on December 2, 2025. The public was encouraged to attend the hearing and give comments regarding the CDBG program as a whole and on the CAPER for PY 2024, either in person, U.S. mail, or by email. Comments were received during the public hearing from community stakeholders who were in

support of the CDBG Program overall and supportive of how the City utilized funds during plan year 2024. See Attachment No. 3 for a summary of comments received during the hearing. All proposed actions under the Entitlement Program were reviewed for compliance under HUD regulations, specifically that they meet a national objective, constitute an eligible activity, and address one of the goals established by the City within its Consolidated Plan.

All documents related to the City's CDBG program can be found at the city's website:  
[www.cdaid.org/cdbg](http://www.cdaid.org/cdbg).

### **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Coeur d'Alene has not changed its goals and/or its objectives and has had no significant negative experiences affecting its CDBG program to date.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Coeur d'Alene has not changed its goals and/or its objectives and has had no significant negative experiences affecting its CDBG program to date.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

<b>Total Labor Hours</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Total Number of Activities	0	0	0	0	0
Total Labor Hours	0				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

**Table 8 – Total Labor Hours**

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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**Table 9 – Qualitative Efforts - Number of Activities by Program**

## Narrative

The City of Coeur d'Alene did not fund any housing activities with its entitlement funds that reached the Section 3 threshold of \$200,000 during Plan Year 2024; therefore, no reporting is necessary in this section of the CAPER.

# Attachment

## PR Reports

	Office of Community Planning and Development	DATE:	11-03-25
	U.S. Department of Housing and Urban Development	TIME:	19:24
	Integrated Disbursement and Information System	PAGE:	1
	PR25 - CDBG Financial Summary Report		
	Program Year 2024		

COEUR D'ALENE , ID

### PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	268,306.34
02 ENTITLEMENT GRANT	296,418.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	564,724.34

### PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	329,080.23
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	329,080.23
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	59,283.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	388,363.23
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	176,361.11

### PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	329,080.23
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	329,080.23
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

### LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

### PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	44,462.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	44,462.00
32 ENTITLEMENT GRANT	296,418.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	296,418.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	15.00%

### PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	59,283.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	59,283.00
42 ENTITLEMENT GRANT	296,418.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	296,418.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

No data returned for this view. This might be because the applied filter excludes all data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

No data returned for this view. This might be because the applied filter excludes all data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2024	5	364	7009860	TESH IT Server Upgrade Project	03B	LWC	\$8,913.35
2024	5	376	7058263	TESH IT HVAC Replacement Project	03B	LWC	\$5,200.00
					<b>03B</b>	<b>Matrix Code</b>	<b>\$14,113.35</b>
2023	6	368	7007967	Safe Passage Kitchen Remodel and Reroof of Safe House	03C	LWC	\$23,512.00
2023	6	368	7023319	Safe Passage Kitchen Remodel and Reroof of Safe House	03C	LWC	\$28,361.50
2023	6	368	7053936	Safe Passage Kitchen Remodel and Reroof of Safe House	03C	LWC	\$28,361.50
2024	5	369	7023314	Safe Passage Safe House Radon Mitigation System	03C	LWC	\$1,950.00
2024	5	374	7032507	St. Vincent de Paul Radon Mitigation Project	03C	LWC	\$4,400.00
					<b>03C</b>	<b>Matrix Code</b>	<b>\$86,587.00</b>
2022	8	351	6955760	21st Street Sidewalk Accessibility Project: Elementary School Route	03L	LMA	\$31,386.46
					<b>03L</b>	<b>Matrix Code</b>	<b>\$31,386.46</b>
2024	3	365	6972112	Home Delivered Meals 2024 Annual Grant	05A	LWC	\$10,000.00
					<b>05A</b>	<b>Matrix Code</b>	<b>\$10,000.00</b>
2024	4	372	7032507	United Way Childcare Scholarship	05L	LWC	\$9,552.71
2024	4	372	7041825	United Way Childcare Scholarship	05L	LWC	\$2,145.00
2024	4	372	7066516	United Way Childcare Scholarship	05L	LWC	\$18,126.60
2024	4	372	7078496	United Way Childcare Scholarship	05L	LWC	\$4,637.69
					<b>05L</b>	<b>Matrix Code</b>	<b>\$34,462.00</b>
2023	6	371	7007968	Safe Passage Kitchen Remodel and Reroof of Safe House- Emergency Housing	08	LWC	\$597.29
2023	6	371	7023316	Safe Passage Kitchen Remodel and Reroof of Safe House- Emergency Housing	08	LWC	\$2,704.11
2023	6	371	7058267	Safe Passage Kitchen Remodel and Reroof of Safe House- Emergency Housing	08	LWC	\$5,715.74
					<b>08</b>	<b>Matrix Code</b>	<b>\$9,017.14</b>
2023	2	353	7073944	EMRAP: 2082 W Yorkshire	14A	LWH	\$5,000.00
2023	2	354	6959863	EMRAP: 1935 W Westminster	14A	LWH	\$10,000.00
2023	2	356	6955766	EMRAP: 1831 W Dartmouth Circle	14A	LWH	\$5,000.00
2023	2	357	6968962	EMRAP: 1028 E Wallace Ave	14A	LWH	\$12,000.00
2023	2	358	6964538	EMRAP: 1028 E Wallace Ave-Sidewalk	14A	LWH	\$3,150.00
2023	2	358	7036754	EMRAP: 1028 E Wallace Ave-Sidewalk	14A	LWH	\$1,850.00
2024	2	361	6959864	EMRAP: 1827 W Westminster	14A	LWH	\$5,000.00
2024	2	362	6976350	EMRAP: 1785 W Marlborough	14A	LWH	\$4,800.00
2024	2	363	6975011	EMRAP: 1682 W Essex Ct	14A	LWH	\$9,986.55
2024	2	366	6984468	EMRAP: 1770 W Dartmouth Cir	14A	LWH	\$1,159.00
2024	2	367	6979422	EMRAP: 1820 W Westminster	14A	LWH	\$5,000.00
2024	2	370	7007982	EMRAP: 1801 Lunceford Ln	14A	LWH	\$707.02
2024	2	370	7058261	EMRAP: 1801 Lunceford Ln	14A	LWH	\$193.00
2024	2	373	7027952	EMRAP: 824 E St. Maries Ave	14A	LWH	\$12,300.00
2024	2	375	7036754	EMRAP: 2103 W Canyon Dr	14A	LWH	\$14,700.00
2024	2	378	7066522	EMRAP: 1770 W Dartmouth Cir	14A	LWH	\$3,245.00
					<b>14A</b>	<b>Matrix Code</b>	<b>\$94,090.57</b>
2024	2	359	6977246	EMRAP Activity Delivery Costs PY24	14H	LWH	\$7,111.73
2024	2	359	7011027	EMRAP Activity Delivery Costs PY24	14H	LWH	\$7,778.70
2024	2	359	7048956	EMRAP Activity Delivery Costs PY24	14H	LWH	\$17,454.56
2024	2	359	7075435	EMRAP Activity Delivery Costs PY24	14H	LWH	\$17,078.72
					<b>14H</b>	<b>Matrix Code</b>	<b>\$49,423.71</b>
<b>Total</b>							<b>\$329,080.23</b>

**LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27**



Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System  
PR26 - CDBG Financial Summary Report  
Program Year 2024  
COEUR D'ALENE , ID

DATE: 11-03-25  
TIME: 19:24  
PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2024	3	365	6972112	No	Home Delivered Meals 2024 Annual Grant	B24MC160007	EN	05A	LMC	\$10,000.00
								05A	Matrix Code	\$10,000.00
2024	4	372	7032507	No	United Way Childcare Scholarship	B24MC160007	EN	05L	LMC	\$9,552.71
2024	4	372	7041825	No	United Way Childcare Scholarship	B24MC160007	EN	05L	LMC	\$2,145.00
2024	4	372	7066516	No	United Way Childcare Scholarship	B24MC160007	EN	05L	LMC	\$18,126.50
2024	4	372	7078496	No	United Way Childcare Scholarship	B24MC160007	EN	05L	LMC	\$4,637.69
								05L	Matrix Code	\$34,462.00
				No	Activity to prevent, prepare for, and respond to Coronavirus					\$44,462.00
Total										\$44,462.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2024	1	360	6977246	PY24 General Administration	21A		\$18,909.14
2024	1	360	7011027	PY24 General Administration	21A		\$16,899.55
2024	1	360	7048956	PY24 General Administration	21A		\$12,405.43
2024	1	360	7075435	PY24 General Administration	21A		\$11,068.88
					21A	Matrix Code	\$59,283.00
Total							\$59,283.00

IDIS - PR05

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
Drawdown Report by Project and Activity  
COEUR D'ALENE , ID

DATE: 11-03-25  
TIME: 12:21  
PAGE: 1

REPORT FOR  
PROGRAM : CDBG  
PGM YR : 2024  
PROJECT : ALL  
ACTIVITY : ALL

Program Year/ Project	IDIS Act ID	Activity Name	Prior Year	Voucher Number	Line Item	Voucher Status	LOCCS Send Date	Grant Year	Grant Number	Fund Type	Drawn Amount
2024 1 General Administration	360	PY24 General Administration									
				6977246	2	Completed	1/3/2025	2024	B24MC160007	EN	\$18,909.14
				7011027	1	Completed	4/3/2025	2024	B24MC160007	EN	\$16,899.55
				7048956	1	Completed	7/23/2025	2024	B24MC160007	EN	\$12,405.43
			Y	7075435	1	Completed	10/15/2025	2024	B24MC160007	EN	\$11,068.88
									<b>Activity Total</b>		<b>\$59,283.00</b>
									<b>Project Total</b>		<b>\$59,283.00</b>
2024 2 Emergency Minor Home Repair and Accessibility Program	359	EMRAP Activity Delivery Costs PY24									
				6977246	1	Completed	1/3/2025	2024	B24MC160007	EN	\$7,111.73
				7011027	2	Completed	4/3/2025	2024	B24MC160007	EN	\$7,778.70
				7048956	2	Completed	7/23/2025	2024	B24MC160007	EN	\$17,454.56
			Y	7075435	2	Completed	10/15/2025	2024	B24MC160007	EN	\$17,078.72
									<b>Activity Total</b>		<b>\$49,423.71</b>
2024 2 Emergency Minor Home Repair and Accessibility Program	361	EMRAP: 1827 W Westminster									
				6959864	1	Completed	11/6/2024	2024	B24MC160007	EN	\$5,000.00
									<b>Activity Total</b>		<b>\$5,000.00</b>
2024 2 Emergency Minor Home Repair and Accessibility Program	362	EMRAP: 1785 W Marlborough									
				6976350	1	Completed	12/30/2024	2024	B24MC160007	EN	\$4,800.00
									<b>Activity Total</b>		<b>\$4,800.00</b>
2024 2 Emergency Minor Home Repair and Accessibility Program	363	EMRAP: 1682 W Essex Ct									
				6975011	1	Completed	1/2/2025	2024	B24MC160007	EN	\$9,986.55

IDIS - PR05

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
Drawdown Report by Project and Activity  
COEUR D'ALENE , ID

DATE: 11-03-25  
TIME: 12:21  
PAGE: 2

IDIS - PR05

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
Drawdown Report by Project and Activity  
COEUR D'ALENE , ID

DATE: 11-03-25  
TIME: 12:21  
PAGE: 3

Program Year/ Project	IDIS Act ID	Activity Name	Prior Year	Voucher Number	Line Item	Voucher Status	LOCCS Send Date	Grant Year	Grant Number	Fund Type	Drawn Amount
<b>Activity Total</b>											<b>\$9,986.55</b>
2024 2		Emergency Minor Home Repair and Accessibility Program									
	366	EMRAP: 1770 W Dartmouth Cir									
				6984468	1	Completed	1/24/2025	2023	B23MC160007	EN	\$1,159.00
<b>Activity Total</b>											<b>\$1,159.00</b>
2024 2		Emergency Minor Home Repair and Accessibility Program									
	367	EMRAP: 1820 W Westminster									
				6979422	1	Completed	1/14/2025	2024	B24MC160007	EN	\$5,000.00
<b>Activity Total</b>											<b>\$5,000.00</b>
2024 2		Emergency Minor Home Repair and Accessibility Program									
	370	EMRAP: 1801 Lunceford Ln									
				7007982	1	Completed	3/24/2025	2023	B23MC160007	EN	\$707.02
				7058261	1	Completed	8/27/2025	2024	B24MC160007	EN	\$193.00
<b>Activity Total</b>											<b>\$900.02</b>
2024 2		Emergency Minor Home Repair and Accessibility Program									
	373	EMRAP: 824 E St. Maries Ave									
				7027952	1	Completed	5/20/2025	2022	B22MC160007	EN	\$12,168.80
				7027952	2	Completed	5/20/2025	2024	B24MC160007	EN	\$131.20
<b>Activity Total</b>											<b>\$12,300.00</b>
2024 2		Emergency Minor Home Repair and Accessibility Program									
	375	EMRAP: 2103 W Canyon Dr									
				7036754	2	Completed	6/17/2025	2023	B23MC160007	EN	\$1,052.78
				7036754	3	Completed	6/17/2025	2024	B24MC160007	EN	\$13,647.22
<b>Activity Total</b>											<b>\$14,700.00</b>
2024 2		Emergency Minor Home Repair and Accessibility Program									
	378	EMRAP: 1770 W Dartmouth Cir									
				7066522	1	Completed	9/17/2025	2024	B24MC160007	EN	\$3,245.00
<b>Activity Total</b>											<b>\$3,245.00</b>

IDIS - PR05

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
Drawdown Report by Project and Activity  
COEUR D'ALENE , ID

DATE: 11-03-25  
TIME: 12:21  
PAGE: 4

IDIS - PR05

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
Drawdown Report by Project and Activity  
COEUR D'ALENE , ID

DATE: 11-03-25  
TIME: 12:21  
PAGE: 5

Program Year/ Project	IDIS Act ID	Activity Name	Prior Year	Voucher Number	Line Item	Voucher Status	LOCCS Send Date	Grant Year	Grant Number	Fund Type	Drawn Amount
<b>Project Total</b>											<b>\$106,514.28</b>
2024 3 Meals on Wheels	365	Home Delivered Meals 2024 Annual Grant		6972112	1	Completed	12/16/2024	2024	B24MC160007	EN	\$10,000.00
<b>Activity Total</b>											<b>\$10,000.00</b>
<b>Project Total</b>											<b>\$10,000.00</b>
2024 4 Childcare Scholarships	372	United Way Childcare Scholarship		7032507	1	Completed	6/5/2025	2024	B24MC160007	EN	\$9,552.71
				7041825	1	Completed	7/7/2025	2024	B24MC160007	EN	\$2,145.00
				7066516	1	Completed	9/17/2025	2024	B24MC160007	EN	\$18,126.60
			Y	7078496	1	Completed	10/23/2025	2024	B24MC160007	EN	\$4,637.69
<b>Activity Total</b>											<b>\$34,462.00</b>
<b>Project Total</b>											<b>\$34,462.00</b>
2024 5 Public Facility Rehabilitation	364	TESH IT Server Upgrade Project		7009860	1	Completed	3/31/2025	2022	B22MC160007	EN	\$8,913.35
<b>Activity Total</b>											<b>\$8,913.35</b>
2024 5 Public Facility Rehabilitation	369	Safe Passage Safe House Radon Mitigation System		7023314	1	Completed	5/6/2025	2022	B22MC160007	EN	\$1,950.00
<b>Activity Total</b>											<b>\$1,950.00</b>
2024 5 Public Facility Rehabilitation	374	St. Vincent de Paul Radon Mitigation Project		7032507	2	Completed	6/5/2025	2022	B22MC160007	EN	\$4,400.00
<b>Activity Total</b>											<b>\$4,400.00</b>
2024 5 Public Facility Rehabilitation	376	TESH IT HVAC Replacement Project		7058263	1	Completed	8/27/2025	2022	B22MC160007	EN	\$5,200.00
<b>Activity Total</b>											<b>\$5,200.00</b>
<b>Project Total</b>											<b>\$20,463.35</b>
<b>Program Year 2024 Total</b>											<b>\$230,722.63</b>

IDIS - PR05

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
Drawdown Report by Project and Activity  
COEUR D'ALENE , ID

DATE: 11-03-25  
TIME: 12:21  
PAGE: 6



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Summary of Accomplishments  
Program Year: 2024

DATE: 11-03-25  
TIME: 12:18  
PAGE: 1

COEUR D'ALENE

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Acquisition	Relocation (08)	0	\$0.00	1	\$9,017.14	1	\$9,017.14
	<b>Total Acquisition</b>	<b>0</b>	<b>\$0.00</b>	<b>1</b>	<b>\$9,017.14</b>	<b>1</b>	<b>\$9,017.14</b>
Housing	Construction of Housing (12)	1	\$0.00	0	\$0.00	1	\$0.00
	Rehab; Single-Unit Residential (14A)	2	\$0.00	14	\$94,090.57	16	\$94,090.57
	Rehabilitation Administration (14H)	0	\$0.00	2	\$49,423.71	2	\$49,423.71
	<b>Total Housing</b>	<b>3</b>	<b>\$0.00</b>	<b>16</b>	<b>\$143,514.28</b>	<b>19</b>	<b>\$143,514.28</b>
Public Facilities and Improvements	Facility for Persons with Disabilities (03B)	0	\$0.00	3	\$14,113.35	3	\$14,113.35
	Homeless Facilities (not operating costs) (03C)	0	\$0.00	4	\$86,587.00	4	\$86,587.00
	Sidewalks (03L)	0	\$0.00	1	\$31,386.46	1	\$31,386.46
	<b>Total Public Facilities and Improvements</b>	<b>0</b>	<b>\$0.00</b>	<b>8</b>	<b>\$132,086.81</b>	<b>8</b>	<b>\$132,086.81</b>
Public Services	Senior Services (05A)	0	\$0.00	1	\$10,000.00	1	\$10,000.00
	Child Care Services (05L)	1	\$34,462.00	0	\$0.00	1	\$34,462.00
	<b>Total Public Services</b>	<b>1</b>	<b>\$34,462.00</b>	<b>1</b>	<b>\$10,000.00</b>	<b>2</b>	<b>\$44,462.00</b>
General Administration and Planning	General Program Administration (21A)	0	\$0.00	2	\$59,283.00	2	\$59,283.00
	<b>Total General Administration and Planning</b>	<b>0</b>	<b>\$0.00</b>	<b>2</b>	<b>\$59,283.00</b>	<b>2</b>	<b>\$59,283.00</b>
<b>Grand Total</b>		<b>4</b>	<b>\$34,462.00</b>	<b>28</b>	<b>\$353,901.23</b>	<b>32</b>	<b>\$388,363.23</b>



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Summary of Accomplishments  
Program Year: 2024

DATE: 11-03-25  
TIME: 12:18  
PAGE: 2

COEUR D'ALENE

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Acquisition	Relocation (08)	Persons	0	95	95
	<b>Total Acquisition</b>		<b>0</b>	<b>95</b>	<b>95</b>
Housing	Construction of Housing (12)	Housing Units	15	0	15
	Rehab: Single-Unit Residential (14A)	Housing Units	0	14	14
	<b>Total Housing</b>		<b>15</b>	<b>14</b>	<b>29</b>
Public Facilities and Improvements	Facility for Persons with Disabilities (03B)	Public Facilities	0	398	398
	Homeless Facilities (not operating costs) (03C)	Public Facilities	0	978	978
	Sidewalks (03L)	Persons	0	570	570
	<b>Total Public Facilities and Improvements</b>		<b>0</b>	<b>1,946</b>	<b>1,946</b>
Public Services	Senior Services (05A)	Persons	0	350	350
	Child Care Services (05L)	Persons	108	0	108
	<b>Total Public Services</b>		<b>108</b>	<b>350</b>	<b>458</b>
<b>Grand Total</b>			<b>123</b>	<b>2,405</b>	<b>2,528</b>



COEUR D'ALENE

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	29	0
	<b>Total Housing</b>	<b>0</b>	<b>0</b>	<b>29</b>	<b>0</b>
Non Housing	White	1,722	55	0	0
	Black/African American	9	0	0	0
	Asian	7	0	0	0
	American Indian/Alaskan Native	22	0	0	0
	Native Hawaiian/Other Pacific Islander	12	0	0	0
	American Indian/Alaskan Native & White	28	0	0	0
	Asian & White	2	0	0	0
	Black/African American & White	7	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	2	0	0	0
	Other multi-racial	118	0	0	0
	<b>Total Non Housing</b>	<b>1,929</b>	<b>55</b>	<b>0</b>	<b>0</b>
Grand Total	White	1,722	55	29	0
	Black/African American	9	0	0	0
	Asian	7	0	0	0
	American Indian/Alaskan Native	22	0	0	0
	Native Hawaiian/Other Pacific Islander	12	0	0	0
	American Indian/Alaskan Native & White	28	0	0	0
	Asian & White	2	0	0	0
	Black/African American & White	7	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	2	0	0	0
	Other multi-racial	118	0	0	0
	<b>Total Grand Total</b>	<b>1,929</b>	<b>55</b>	<b>29</b>	<b>0</b>



COEUR D'ALENE

CDBG Beneficiaries by Income Category [\(Click here to view activities\)](#)

Income Levels		Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low (<=30%)	1	0	0
	Low (>30% and <=50%)	11	0	0
	Mod (>50% and <=80%)	2	0	0
	Total Low-Mod	14	0	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	14	0	0
Non Housing	Extremely Low (<=30%)	0	0	159
	Low (>30% and <=50%)	0	0	1,006
	Mod (>50% and <=80%)	0	0	208
	Total Low-Mod	0	0	1,373
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	0	0	1,373

# Citizen Participation-Outreach

Legal Notice

## Order Confirmation

<u>Ad Order Number</u>	<u>Customer</u>	<u>Payor Customer</u>	<u>PO Number</u>
0000043209	COEUR D'ALENE, CITY OF	COEUR D'ALENE, CITY OF	
<u>Sales Rep</u>	<u>Customer Account</u>	<u>Payor Account</u>	<u>Ordered By</u>
kpacker+cdahouse@ha...	9491	9491	rlindstrom@cdapress.com
<u>Order Taker</u>	<u>Customer Address</u>	<u>Payor Address</u>	<u>Customer Fax</u>
rlindstrom@cdapress.com	710 E MULLAN AVE COEUR D ALENE, ID 83814	710 E MULLAN AVE COEUR D ALENE, ID 83814	
<u>Order Source</u>	<u>Customer Phone</u>	<u>Payor Phone</u>	<u>Special Pricing</u>
	2087692231	2087692231	

<u>Tear Sheets</u>	<u>Proofs</u>	<u>Affidavits</u>	<u>Blind Box</u>	<u>Promo Type</u>	<u>Materials</u>
0	0	1	0	0	0

### Invoice Text

CDA#15483 NOPH & Comment Period CAPER 24

### Ad Order Notes

Run date November 15, 2025

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Method</u>	<u>Payment Amount</u>	<u>Amount Due</u>
48.81	\$0.00	48.81	Invoice	\$0.00	48.81

11/11/2025 11:42 AM

page 1 of 1

<u>Ad Number</u>	<u>Ad Type</u>	<u>Ad Size</u>
0000043209	ID-Metro	1 x 6.074" (53 lines)

<u>Run Date</u>	<u>Product</u>	<u>Placement</u>	<u>Position</u>	<u>Rate</u>	<u>Cost</u>
11/15/2025	ID-COEUR D'ALENE PRE	LEGALS	Any	\$0.77	\$48.81

11/11/2025 11:42 AM

page 2 of 2

**Notice of Public Comment  
Period and Public Hearing  
on the City of Coeur d'Alene's  
2024 CDBG  
Consolidated Annual  
Performance and Evaluation  
Report**

The City of Coeur d'Alene has drafted its Consolidated Annual Performance and Evaluation Report (CAPER) for Plan Year 2024 (PY24) for the use of Community Development Block Grant (CDBG) funds.

The draft PY24 CAPER will be available for review and comment for a period of 15 days from November 17 through December 2, 2025. The document is available on the City's website at [www.cdaid.org/cdbg](http://www.cdaid.org/cdbg) and a hard copy is available for review at City Hall, 710 E. Mullan Avenue.

Notice is hereby given that the Coeur d'Alene City Council will hold a public hearing on December 2, 2025, at 6:00 p.m. in the Library Community Room, 702 E. Front Avenue, to hear comments on the draft PY24 CAPER.

The hearing will be held in a facility that is accessible to persons with disabilities. Special accommodations will be available upon request. Please make requests five (5) days prior to the hearing.

For more information, or to submit comments, contact CDBG Grant Administrator Sherrie Badertscher at (208) 769-2382, or via email to [SherrieB@cdaid.org](mailto:SherrieB@cdaid.org).  
Legal#15483 AD#43209  
November 15, 2025



City of Coeur d'Alene, Government

1h · 🌐

Facebook Post



2024 CDBG Consolidated Annual Performance and Evaluation Report... [See more](#)

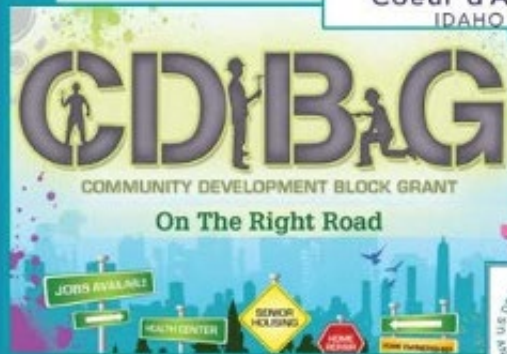
### **PUBLIC COMMENTS WELCOME!**

The City of Coeur d'Alene's 2024 Consolidated Annual Performance and Evaluation Report (CAPER) showcasing the use of Plan Year 2024 Community Development Block Grant (CDBG) funds is now available for review and comment through December 2, 2025.

The 2024 CAPER covers the period of October 1, 2024, through September 30, 2025.

The draft CAPER and details on how to provide comments may be reviewed at [www.cdaled.org/cdbg](http://www.cdaled.org/cdbg).

A public hearing to receive comments will be held at a regular City Council meeting on December 2, 2025, at 6:00pm in the Library Community Room located at 702 E. Front Avenue.



A hard copy of the 2024 CAPER is also available for review at City Hall, 710 E. Mullan Ave.



Like



Comment



Share

## Press Release

### **2024 CDBG Consolidated Annual Performance and Evaluation Report**

The City of Coeur d'Alene has drafted its Consolidated Annual Performance and Evaluation Report (CAPER) for Plan Year 2024 (PY24), which covers the period of October 1, 2024 through September 30, 2025, for Community Development Block Grant (CDBG) funds. The report is available for review and comment from November 17 through December 2, 2025. The draft document is available on the City's website at [www.cdaid.org/cdbg](http://www.cdaid.org/cdbg) and a hard copy is available for review at City Hall, 710 E. Mullan Avenue.

The public hearing to consider comments on the draft CAPER will be held at a regular meeting of the City Council on December 2, 2025, at 6:00 p.m., in the Library Community Room, 702 E. Front Avenue. The public hearing will be held in facilities that are accessible to persons with disabilities. Special accommodations will be available, upon request. Requests must be made five (5) days prior to the hearing.

For more information, or to submit comments on the draft CAPER, contact Grant Administrator Sherrie Badertscher at (208) 769-2382, or via email to [SherrieB@cdaid.org](mailto:SherrieB@cdaid.org).

###

**From:** [MORGAN, SUE](#)  
**To:** [\\*CITY-ALL](#)  
**Subject:** Heads Up 11/14/25  
**Date:** Friday, November 14, 2025 4:31:10 PM  
**Attachments:** [Front ave closure for crane take down 8-11-25.pdf](#)  
[TCP - LAKE CITY CHURCH - COEUR CONFERENCE 2025.pdf](#)

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# Heads Up!

**November 14, 2025**

**From Jo Anne Mateski: PRESS RELEASE. This press release was sent to the media today and posted to the City's website and social media.**

**FOR IMMEDIATE RELEASE:  
November 14, 2025**

## **2024 CDBG Consolidated Annual Performance and Evaluation Report**

The City of Coeur d'Alene has drafted its Consolidated Annual Performance and Evaluation Report (CAPER) for Plan Year 2024 (PY24), which covers the period of October 1, 2024 through September 30, 2025, for Community Development Block Grant (CDBG) funds. The report is available for review and comment from November 17 through December 2, 2025. The draft document is available on the City's website at [www.cdaid.org/cdbg](http://www.cdaid.org/cdbg) and a hard copy is available for review at City Hall, 710 E. Mullan Avenue.

The public hearing to consider comments on the draft CAPER will be held at a regular meeting of the City Council on December 2, 2025, at 6:00 p.m., in the Library Community Room, 702 E. Front Avenue. The public hearing will be held in facilities that are accessible to persons with disabilities. Special accommodations will be available, upon request. Requests must be made five (5) days prior to the hearing.

For more information, or to submit comments on the draft CAPER, contact Grant Administrator Sherrie Badertscher at (208) 769-2382, or via email to [SherrieB@cdaid.org](mailto:SherrieB@cdaid.org).

MARCH 26, 2025  
PRESS RELEASE

**SUBJECT: APRIL IS FAIR HOUSING MONTH**

57 years ago, the 1968 Fair Housing Act was enacted which clarified the prohibition of discrimination regarding the sale, rental, and financing of housing based on race, color, religion, national origin, sex, disability, or family status.

The City of Coeur d'Alene supports the on-going efforts of the many organizations, housing, and service providers in our community who provide educational opportunities and outreach on Fair Housing.

The City is partnering with Intermountain Fair Housing Council (IFHC) to provide free "Fair Housing Basics & Hot Topics" training. The in-person training will be held on April 22, 2025, from 12:30pm – 4:30pm in the City's Library Community Room, located at 702 E. Front Avenue.

To register for the free training event visit:

<https://www.eventbrite.com/e/1246362737499?aff=oddtcreator>



Planning Department
"Planners in Action"
ADU Code Amendments at a Glance
Applications and Fees
Atlas Waterfront
CDBG - Community Development Block Grant
CDBG Document Archive (Action Plans and CAPERS)
CDBG Events
Community Opportunity Grant
Community Resources
5 Year Consolidated Plan
Davis Bacon Support Documents
Emergency Home Repair
Fair Housing Resources
City Code
City Council
2022-2042 Comprehensive Plan
Coeur Housing / Mixing Middle / Infill Housing
Design Guidelines, Standards, & Regulations
Downsides Core (DC) Working Group
East Sherman District Revitalization Plan
Fort Grounds Studies
Health Corridor Project
Historic Preservation Commission
Historical Documents
Informational Documents
Midtown Parking Study
Performing Arts & Other Event Facility Studies
Planning Commission Minutes
Meeting Videos
Planning and Zoning Commission Agenda Packets
Planning and Zoning Commission Minutes
Zoning District Information
Short-Term Rental (Vacation Rentals) Ordinance
Thresholds for Design Review

## CDBG - Community Development Block Grant

[CLICK HERE](#) to review the Draft 2024 Consolidated Annual Performance and Evaluation Report (CAPER) for the CDBG Program

Comments on the draft CAPER may be emailed to Community Development Specialist Sherrie Badertscher at [SherrieB@cdaid.org](mailto:SherrieB@cdaid.org), or mailed to the City of Coeur d'Alene at 710 E. Mullan Avenue, Coeur d'Alene, ID, 83814, attention: Sherrie Badertscher

A public hearing to receive comments on the draft CAPER is being held at a regular City Council meeting on **Tuesday, December 2, 2025, at 6:00 pm** in the Library Community Room, 702 Front Avenue.

Verbal comments may be provided by calling 208-769-2382

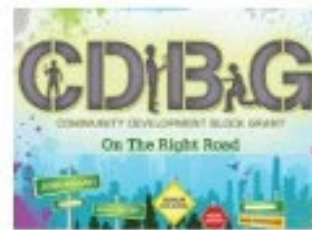
## HUD Statewide Part 50/58 Programmatic Agreement (PA) relating to Section 106 Historic Preservation

The City of Coeur d'Alene CDBG Program is interested in adopting the HUD Statewide Part 50/58 Programmatic Agreement (PA) relating to Section 106 Historic Preservation compliance review during the environmental review process for projects supported with CDBG funding. By adopting the PA, the environmental review process will be streamlined for projects which are unlikely to cause adverse effects to historic properties.

[Click here to view the agreement.](#)

If you would like to provide comments on this action, please email Community Development Specialist Sherrie Badertscher at [sherrieB@cdaid.org](mailto:sherrieB@cdaid.org), or by phone at 208-769-2382.

City of Coeur d'Alene  
Entitlement Recipient of the Community Development Block  
Grant from the  
Housing and Urban Development Agency (HUD)





**From:** [BADERTSCHER, SHERRIE](#)  
**To:** [BADERTSCHER, SHERRIE](#)  
**Subject:** City of Coeur d'Alene- CDBG 2024 CAPER Public Comment Period & Public Hearing  
**Date:** Monday, November 17, 2025 10:00:58 AM

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Dear Community Stakeholder,

The City of Coeur d'Alene has drafted its **Consolidated Annual Performance and Evaluation Report (CAPER)** for Plan Year 2024 Community Development Block Grant (CDBG) funds. The 2024 CAPER is now available for review and comment through December 2, 2025, and is available by visiting our webpage at [www.cdavid.org/planning/cdbg](http://www.cdavid.org/planning/cdbg), or you may review a hard copy of the draft CAPER at City Hall.

Grantees report on accomplishments and progress toward Consolidated Plan goals in the CAPER at the end of each program year. Coeur d'Alene's 2024 Plan Year was from October 1, 2024, to September 30, 2025.

The **public hearing** to consider public comments on the draft CAPER will be held at a regular meeting of the City Council on **December 2, 2025, at 6:00 p.m.** in the Library Community Room, 702 E. Front Avenue, Coeur d'Alene, Idaho. The public hearing will be held in facilities that are accessible to person with disabilities. Special accommodations will be available upon request. Please make requests at least five (5) days prior to the hearing.

Verbal and written comments will be accepted through December 2, 2025. Written comments and/or questions should be submitted to Grant Administrator Sherrie Badertscher, [SherrieB@cdavid.org](mailto:SherrieB@cdavid.org) / 208-769-2382 / City of Coeur d'Alene (City Hall), 710 E. Mullan Avenue, Coeur d'Alene, ID, 83814.

Best regards,  
**Sherrie**

*Sherrie L. Badertscher*  
*CDBG Specialist*  
**City of Coeur d' Alene**  
710 E Mullan Avenue  
Coeur d' Alene, ID 83814  
[SherrieB@cdavid.org](mailto:SherrieB@cdavid.org)  
208-769-2382





## 2024 CDBG CAPER

### Consolidated Annual Performance and Evaluation Report

**The draft CAPER, which highlights accomplishments of the City's Community Development Block Grant (CDBG) program for Plan Year 2024, is available for review and comment from November 17, 2025, through December 2, 2025.**

The draft documents are available on the City's website at [www.cdavid.org/cdbg](http://www.cdavid.org/cdbg) and in person at City Hall, 710 E. Mullan Avenue, Coeur d'Alene, Idaho 83814.

**The public hearing to consider public comments on the draft CAPER will be held at the City Council meeting on December 2, 2025, at 6:00 p.m.**

Contact Grant Administrator Sherrie Badertscher at [SherrieB@cdavid.org](mailto:SherrieB@cdavid.org) or **208-769-2382** for more information and to submit public comments.



## In The News

### Message from Mayor McEvers

As the seasons change, I'm reminded daily that our community thrives when we each bring our best, and when we work together to leave things a little better than we found them. That's been my guiding principle as a five-term Councilmember and then as your Mayor: to lead with positivity, focus on what's working, and keep seeking ways to improve.

We've seen exciting growth in our local economy, with new businesses choosing to invest here. But the real success lies in the people: our city staff, our crews, our volunteers, and every resident who cares enough to speak up, lend a hand, or simply show up.

Some of my favorite moments have been riding alongside our snow-plow and parks crews, seeing firsthand how hard they work for all of us. I've built strong relationships with our staff and deeply appreciate their dedication. I've also had the privilege of connecting with the Coeur d'Alene Tribe, touring the reservation, and collaborating with County leaders and fellow mayors.

These interactions remind me that when we come together, when we truly listen and support one another, we create something special. I refer to it as "*kumbaya*." Through it all, I've come to appreciate not just what we have, but who we are, and the history that brought us here.

*Continued, page 2*



### MAYOR AND CITY COUNCIL

#### Mayor

Woody McEvers 208.691.5303

#### City Council

Dan English 208.665.0610

Amy Evans 208.819.1349

Kenny Gabriel 208.660.6828

Dan Gookin 208.667.5200

Kiki Miller 208.661.1778

Christie Wood 208.819.5274

### CITY DEPARTMENTS

Main Line 208.769.2300

Building Services 208.769.2267

Engineering 208.769.2235

Finance/Utilities 208.769.2227

Fire 208.769.2340

Human Resources 208.769.2205

Legal 208.769.2348

Library 208.769.2315

Municipal Services 208.769.2300

Parks 208.769.2252

Planning 208.769.2274

Police 208.769.2320

Recreation 208.769.2250

Streets 208.769.2235

Wastewater 208.769.2281

Water 208.769.2210





Join the fun at the 33rd Annual Lighting Ceremony Parade on November 28.

The Parade starts at 5:00 pm at 8th & Sherman Ave and travels west down Sherman Ave to the intersection of Government Way and Northwest Blvd.

The Lighting Ceremony and fireworks directly follow the parade.



For more information visit:

<https://cdadowntown.com/cda-events/lighting-ceremony/>

### *Message from Mayor McEvers, cont.*

I want to thank each and every one of you for the incredible journey we've shared over the past 23 years. Serving as your City Councilmember and Mayor has been one of the greatest honors of my life.

Let's keep looking for the good and keep building a city we're proud to call home.

### *Messages from Re-elected Councilmembers*



It's my greatest honor to serve the city of Coeur d'Alene. I'm looking forward to the upcoming four years and continuing to work with our city teams.  
Amy Evans, Council Seat #2



I look forward to serving this great community for the next four years. Working together I know we can and will make a difference.  
Kenny Gabriel, Council Seat #4



I would like to thank everyone for their support. I am honored that the citizens of Coeur d'Alene approve of the work I have done and that I am able to continue to serve. I would also like to extend my appreciation to J.D. Claridge and Bill Brooks for their dignified and respectful behavior during the campaign. It is a step in the right direction to encourage folks to feel confident enough to run for non-partisan offices. I look forward to being part of the City of Cd'A family for the next four years.  
Kiki Miller, Council Seat #6

## Idaho Department of Labor Job Fair

Idaho Department of Labor Job Fair (Ages 18+) – Wednesday, November 5 (12:00 pm — 3:00 pm)

The Idaho Department of Labor will be hosting a community job and resource fair in the Library's Community Room. Various employers will be on-site, offering a wide range of job opportunities, including full-time, part-time, seasonal, entry-level, and skilled trade positions. Bring copies of your resume and come prepared with questions for future employers.



## History Hour Lecture



In this monthly lecture series, join the Library for a special presentation with the Museum of North Idaho featuring a local author or historian who will talk about Idaho's fascinating heritage.

**Balancing Act: Idaho's Campaign for Women's Suffrage – Wednesday, November 5 (5:30 pm)**

The delicate act of balancing competing interests drove the campaign for women's suffrage in turn of the century Idaho. University of Idaho Retired Emeritus Professor Katherine Aiken and Associate Professor Rebecca Scofield will share their research about the 1896 Idaho women's suffrage campaign, and describe how varied philosophies, economic disparity, and a rapidly increasing population shaped the early practice of women voting in Idaho state elections. This lecture is based on their 2019 Western Legal History Journal article "Balancing Act: Idaho's Campaign for Women's Suffrage" and offered in conjunction with the MONI's new Smithsonian Traveling Exhibit "Voices and Votes."

## Library Newsletter

Do you want to be in the know for all the events and programming happening at the Library? If so, sign up for the Library's Monthly Newsletter. You'll receive a calendar of events as well as detailed descriptions of all Library programming. [Sign up here!](#)

## THIS MONTH'S EVENTS AT THE LIBRARY

### [Lawyer in the Library](#)

1st Thursday of the Month  
4:00 pm—6:00 pm

### [Yoga for You](#)

Mondays and Fridays  
9:30 am

### [From Books to Bricks](#)

Ages 6-12  
Tuesday November 4 & 18  
4:00 pm

### [National Park Explorers](#)

Ages 6-12  
2nd Wednesday of Month  
1:00 pm — 2:00 pm  
4:00 pm—5:00 pm

### [Community Sew-in](#)

Thursdays  
12:00 pm—3:00 pm

For more information on any Library event, call (208) 769-2315, or visit the Library's [event calendar](#).



3

## CITY COUNCIL AND COMMISSION MEETING INFORMATION

### City Council Meetings

1st and 3rd Tuesday  
each month  
6:00 pm  
Library Community Room  
[Council Agenda Packets](#)

### Ped/Bike Committee

1st Wednesday each month  
4:00 pm  
City Hall

### CDA TV Committee

2nd Monday each month  
8:00 am  
City Hall

### Planning Commission

2nd Tuesday each month  
5:30 pm  
Library Community Room

### Urban Forestry Committee

3rd Friday each month  
8:00 am  
City Hall

### Park and Rec Commission

Monday before 3rd Tuesday  
5:30 pm  
Library Community Room

### Arts Commission

4th Tuesday each month  
4:00 pm  
City Hall

*Continued, next page*

## Inaugural Art Spotlight CDA Recipients

The City of Coeur d'Alene Arts Commission is pleased to announce the first recipients of its new *Art Spotlight CDA* program grants, created to support the performing arts in the community.

The Arts Commission invited local performing arts organizations to apply for funding to support theatre, dance, music, and opera productions, as well as related programming. The inaugural grant cycle runs from November 2025 through October 2026, with an option for a second year of support through October 2027.

The program provides a total of \$15,000 in funding, with selected organizations receiving \$5,000 or \$7,500 in the first year.

Recipients of the inaugural *Art Spotlight CDA* program were announced at the October 7, 2025, City Council meeting:

- **Lake City Playhouse** plans to launch an education program with two core components: a middle school afterschool program with a teen board that develops leadership skills, as well as the creation of a student-led production where storytelling and imagination take center stage.
- **The Music Conservatory of Coeur d'Alene** will establish a Youth Music Scholarship Fund to assist low-income families, ensuring equitable access to high-quality music education for all students.
- **CDA Summer Theatre** will enhance its Musical Theatre Training Institute through a partnership with the Boys & Girls Club, offering youth programming, seasonal camps, and pop-up workshops. The grant will also allow them to purchase portable equipment such as a digital piano, sound system, and stage lighting.



Grant fund recipients of the new Art Spotlight CDA program: From Left, Cynthia Newkirk, Music Conservatory of Coeur d'Alene; Chuck Ethridge, Coeur d'Alene Summer Theatre; Brooke Wood and Simon Drake, Lake City Playhouse.

Each organization will receive \$5,000 to support their upcoming initiatives.

"As an Arts Commissioner, I'm thrilled to see the very first *Art Spotlight CDA* grants going to such inspiring projects. Each of these initiatives expands opportunities for youth—whether it's learning theatre skills, accessing music education, or experiencing hands-on training in musical theatre. These investments will not only enrich young lives but also strengthen the cultural fabric of our entire community," said Mary Lee Ryba, Coeur d'Alene Arts Commissioner.

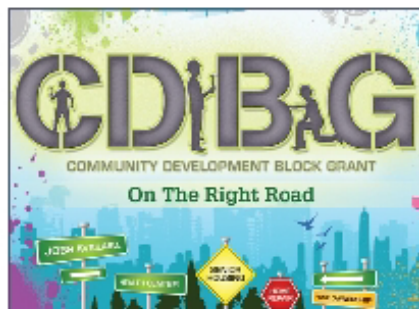
## 2024 CDBG Consolidated Annual Performance and Evaluation Report

Since its inception in 1974, the Community Development Block Grant (CDBG) program has been a cornerstone of community development in the United States. Administered by the U.S. Department of Housing and Urban Development (HUD), CDBG provides flexible funding to states and localities, enabling them to address their unique community development needs. The City of Coeur d'Alene has been a recipient of grant funds since 2007. Since that time, CDBG has played a pivotal role in transforming our community. The program's flexibility allows funds to be used for a wide range of activities, including: Affordable Housing, Economic Development, Public Services, Homelessness Assistance, and Public Facilities and Infrastructure Improvements.

The City of Coeur d'Alene has drafted its **Consolidated Annual Performance and Evaluation Report (CAPER)** for the Plan Year 2024 (PY24) CDBG program which covers the period of October 1, 2024 – September 30, 2025. The report will be available for review and comment from November 17 through December 2, 2025. The draft document will be made available on November 17 on the City's website at [www.cdaid.org/cdbg](http://www.cdaid.org/cdbg) and a hard copy will be available for review at City Hall, 710 E. Mullan Avenue.

The **public hearing** to consider comments on the draft CAPER will be held at a regular meeting of the City Council on **December 2, 2025, at 6:00 pm**, in the Library Community Room, 702 E. Front Avenue.

Feel free to reach out to Grant Administrator Sherrie Badertscher at (208) 769-2382, or via email to [SherrieB@cdaid.org](mailto:SherrieB@cdaid.org) if you need any more details, have specific questions about the CDBG program, or would like to submit comments on the draft CAPER.



## CITY COUNCIL AND COMMISSION MEETING INFORMATION, CONT.

### Historic Preservation Commission Meeting

4th Wednesday each month  
12:00 pm

### Library Board Meeting

4th Wednesday each month  
4:00 pm  
Library Community Room

For more information, please visit the [Calendar page](#) on the City of Coeur d'Alene's website.

Find the City on Facebook!

[City of Coeur d'Alene](#)

[Coeur d'Alene Fire Department](#)

[Coeur d'Alene Police Department](#)

[Coeur d'Alene Parks and Rec Department](#)



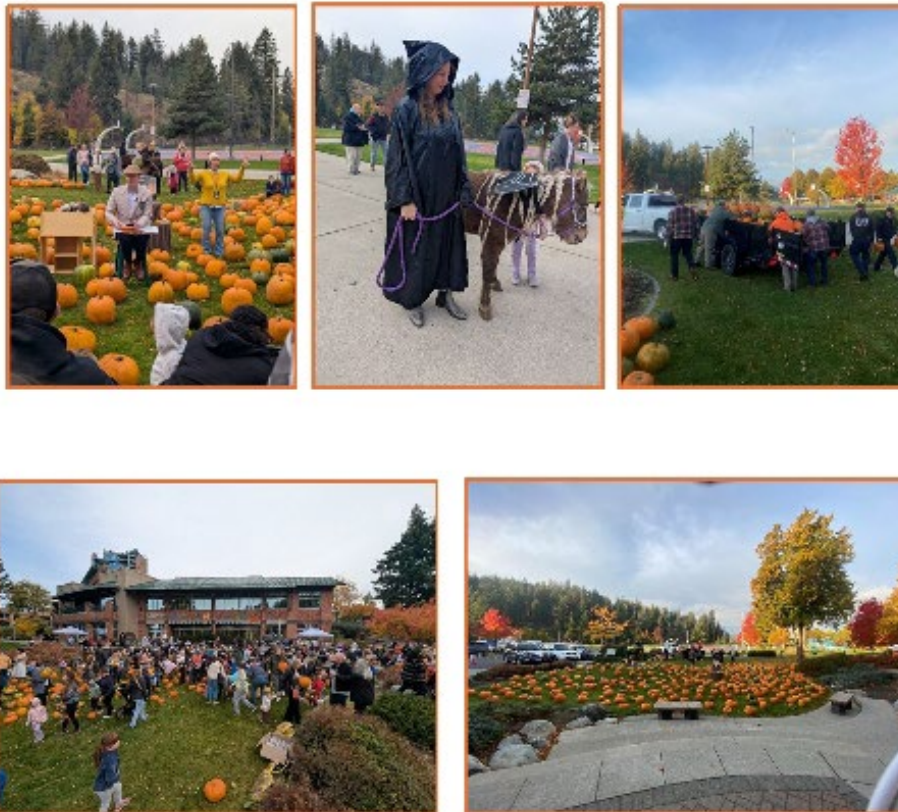
## *2025 Pumpkin Giveaway*

This year's Pumpkin Giveaway at the Coeur d'Alene Public Library was a great success!

On Friday, October 24 the Wastewater Department and Library distributed 777 homegrown pumpkins, a little fewer than last year but still plenty for every family who came out to enjoy the event.

The Coeur d'Alene Fire Department was on hand early to help unload pumpkins, and the Library team hosted a wonderful story time presentation surrounded by a sea of orange. Between the crisp fall weather, the beautiful setting, and so many smiling faces, it was a perfect morning for community connection.

Thank you to everyone who helped make this annual tradition such a hit — especially the Library and Fire Department. Events like this are a fun reminder of how City Departments

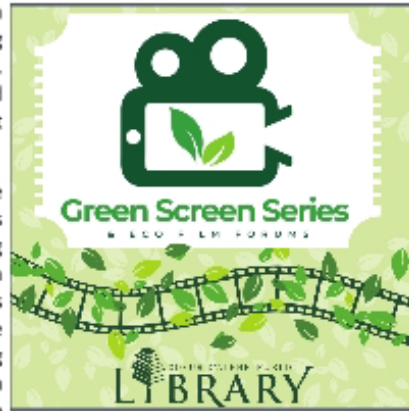


## Green Screen Series & Eco Film Forum

**Green Screen Series & Eco Film Forum – Saturday, November 8 (2:00 pm)**

Join the Library for the Green Screen Series & Eco Film Forum, a thought provoking and audience engaging event series hosted by Kootenai Environmental Alliance. Each month, the Library shares an environmental based film to provide insight and start a conversation about how to approach these topics locally.

November's film is "How Much Progress Have We Made on Climate Change" by Dr. Simon Clark. This film shows the progress already made around the globe in reducing carbon emissions. Following the film, discussion with time for questions will be led by community panelists Craig Cooper, PhD, limnologist and local climate resilience advocate; Bill Irving, local author of "Losing Home: Grief and Hope in a Changing World"; and Alyana James, Coeur d'Alene Tribe Climate Resilience Coordinator. The event takes place in the Community Room and includes light refreshments.



## Support for 2025 Souport

City of Coeur d'Alene staff turned out to participate in St Vincent de Paul's 2025 Souport event which raised \$38,000 for the warming center. The Parks and Recreation Director Bill Greenwood's Po-Ta-Toes Ham & Corn Chowder was a hit.



7

## *Coeur d'Alene Arts Awards Recipients*

On October 22, 2025, the Coeur d'Alene Arts Commission hosted the 29th Annual Coeur d'Alene Arts Awards ceremony at the Hagadone Event Center, celebrating excellence in the arts. The following were this year's recipients:



**Sandi Bloem Arts Legacy Award** – former City of Coeur d'Alene Mayor Sandi Bloem receives the award from Councilmember Amy Evans



**Excellence in the Arts Award** was awarded to Jenny Shotwell



**Support of the Arts Award** - Dan and Kathryn Pinkerton receive the award from last year's honoree Lorna Hamilton



**Emerging Arts Award** - Shakespeare CDA Mary Bowers, Artistic Director, and Maggie Johnson, Executive Director, receive the award from Idaho Representative Joe Alfieri



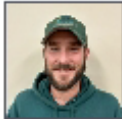
**Arts in Education Award** - Cynthia Chapman receives the award from 2023 honoree, Nick Thorpe



**Student Excellence in the Arts Award** - Jerren Bailey receives the award from Arts Commission Student Representative Nora Crabtree

## Welcome New Employees!

A warm welcome to the following new City employees. The City is privileged to have these talented individuals join as new team members.



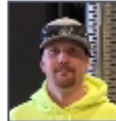
**Brandon Layne**  
*Maintenance Worker II*  
Parks Department



**Gilbert Humann**  
*Collection Operator*  
Wastewater Department



**Rafael "Ricky" Estrada**  
*Wastewater Treatment Operator II*  
Wastewater Department



**John Visser**  
*Collection Operator*  
Wastewater Department



**Blanca Bernal**  
*Legal Assistant*  
Legal Department

## New Fire Department Recruits

The Coeur d'Alene Fire Department (Department) is proud to welcome seven new recruits. These dedicated individuals are beginning their journey to serve the community and the Department is excited to have them on board.

Over the next few months, the recruits will be training with the Department, learning the skills and knowledge needed to respond to emergencies with courage and professionalism.



Please join the Department in giving them a warm welcome and wishing them success as

*Pictured from left to right: Ben Hickman, Zach Ellinger, Mitchell Nunes, Joel Williamson, James Bopp, Evan Brinkmeier, Joey Cordola*

## The City of Coeur d'Alene is Hiring!

Visit the City's employment website if you are interested in working for the City of Coeur d'Alene. Up-to-date job postings are listed [here](#).



9

CITY OF COEUR D'ALENE  
LEAF FEST BEGINS  
NOVEMBER 12, 2025

Pick-up will start south of Sherman Avenue and move north.  
Leaves will be picked up only once, so mark your calendars!

**Do ...**

- Start putting leaves/needles out after Saturday, November 1<sup>st</sup>.
- Keep the leaves about one foot away from the curb line to allow for water flow.
- Please move vehicles off the street during leaf pick-up.
- Be alert for leaf pick-up equipment traveling through your neighborhood.
- Keep a safe distance away from leaf pick-up equipment.

**Please Do NOT...**

- Place bagged leaves in the street.
- Mix branches, garden debris, grass clippings or other trash in with leaves.
- Miss the deadline... we only have time for one pass.



Find more information about Leaf Fest at:  
<https://www.cdaid.org/608/departments/streets/leafpickup>

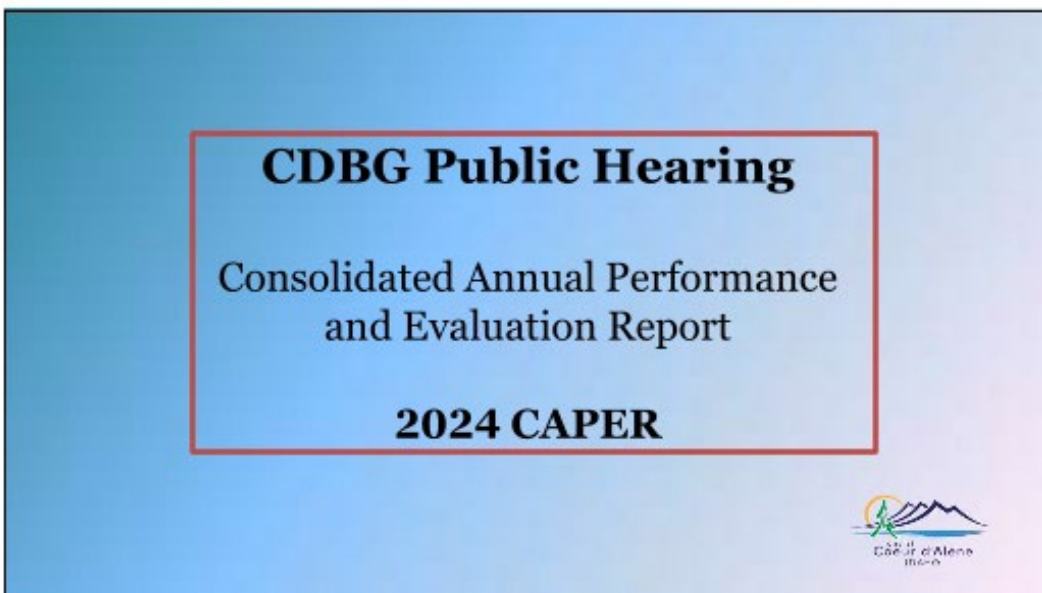




*The City of Coeur d'Alene wishes you a  
Thanksgiving filled with warmth, love and  
endless blessings.*



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## Coeur d'Alene's CDBG History

- CDBG is a grant from the U.S. Housing and Urban Development Agency to support low- to moderate-income (LMI) households through specific allowable activities; these projects usually support LMI housing but can include public facility improvements and public service projects.
- The City first became eligible to receive funds in 2007.
- Each year, the City is required to complete a CAPER which highlights accomplishments which took place during the plan year. Plan Year 2024 covers the period of Oct 1, 2024, through Sep 30, 2025.



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## Citizen Participation

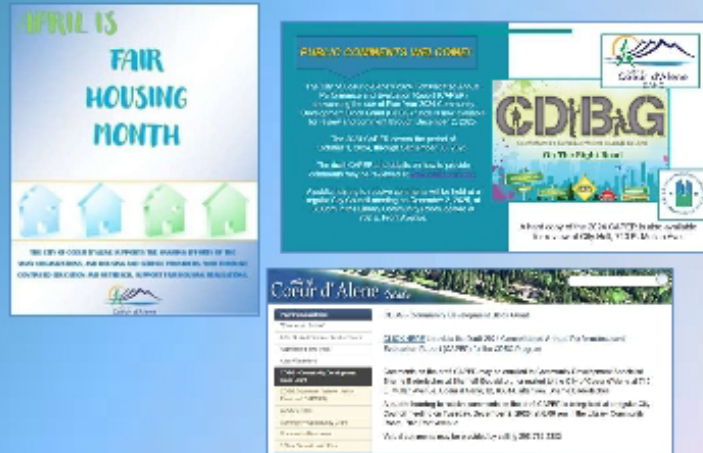
- Draft CAPER Posted to the City's Website
- Legal Notice Published in CDA Press
- Press Release
- Facebook Post
- CDA-TV Slide
- Emails to 190+ Stakeholders
- Tonight's Public Hearing



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## Training & Outreach



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## Consolidated 5-Year Plan Goals (2023-2027)

- **Goal 1: Maintain and Increase Housing Stock**  
(both ownership and rentals)
- **Goal 2: Public Facility and Infrastructure Projects**
- **Goal 3: Public Services**
- **Goal 4: Homelessness Assistance**
- **Goal 5: Economic Development**

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## PY 2024 Goals Met

### Goals MET in PY 2024:

- Maintain and Increase Housing Stock (Housing Rehab-EMRAP Projects)
- Public Facilities
- Public Services
- Homelessness Assistance (as part of Public Facility Improvements)

### Goal NOT MET in PY 2024:

- Economic Development (No projects funded)



7

Project Funding	Projects	Project Status
\$10,000	Lake City Center's "Home Delivered Meals" Grant	<i>Completed</i>
\$141,491	Emergency Minor Home Repair and Accessibility Improvement Program (EMRAP)	*8 Home Rehabilitation Projects Completed with PY24 Funds: \$42,002 (additional 3 in process/\$14,000 in funds committed, \$36,000 remaining) Activity Delivery Costs: \$49,423
\$85,644	Community Opportunity Grants:  2 Public Facility Grants Awarded 1 Public Service Grant Awarded  *Includes Public Service activities capped at 15% annual allocation	TESH, INC. – IT Server, A/C, Irrigation Cap projects \$29,454 IT Server & A/C projects Completed Irrigation Cap project in process  Safe Passage - Safe House Roof Replacement/Kitchen Remodel \$21,728 <i>Completed</i>  United Way North Idaho-Childcare Scholarship Program \$34,462 <i>Completed</i>
\$59,283	Administration: Employee wages and benefits, advertising, supplies and fees, brochures, training, travel. Subject to 20% cap of annual allocation budget.	<i>Completed</i>
<b>Total PY 2024 CDBG Allocation: \$296,418</b>		

8

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## Lake City Center Grant \$10,000



“Home Delivered Meals” serves over 350 Coeur d’Alene seniors monthly with their home-delivered meals program.

Serves individuals 60 years of age or older who are frail or homebound due to illness or incapacitating disability.




**Celebrate the Senior Nutrition Program**  
2024 • Connection in Every Bite

9

## Additional PY2024 Successes

**Completed Activities in 2024 with PY22, PY23, & PY24 Funds:**

- **\$14,113.35** to **TESH, Inc.** (PY22 funding) – IT Server Upgrade and HVAC Projects
- **\$1,950.00** to **Safe Passage** (PY22 Funding) – Radon Mitigation System at their “Safe House”
- **\$12,406.14** to **Safe Passage** (PY24 Funding) – “Safe House” projects
- **\$4,400.00** to **St. Vincent de Paul** (PY22 funding) - H.E.L.P. Center Radon Mitigation Project
- **\$94,090.00** for **16 EMRAP** projects completed during PY24 utilizing \$57,090 of PY24, and \$37,000 of PY23 funds.



10

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## PY2024 Successes *continued...*

### Completed Activities in 2024 with PY22, PY23, & PY24 Funds:

- **\$49,423.71** in **EMRAP Activity Delivery Costs** (PY24 funding) – For the management of EMRAP projects
- **\$59,283.00** for **General Administration** (PY24 funding) - Costs of administering the CDBG program
- **\$76,848.00** to **Safe Passage** (PY23 Funding) – Kitchen Remodel, Roof Replacement, and Emergency Housing related to their “Safe House” Rehabilitation
- **\$31,386.46** spent on the **21st Street Sidewalk Accessibility** project (PY18-PY22 funding)

**Overall, the City expended \$388,363.23 of grant funds in PY24**



11

## 2024 EMRAP Projects

### **16 Emergency Minor Home Repair and Accessibility Improvement Program (EMRAP) Projects Completed in Plan Year 2024**

Accessible Front Entrance Ramp	Sidewalk Replacement
2 Re-roofs	Hazardous Tree Removal
2 Furnace Replacements	Water Damage-New Subfloor and LVP
Water Heater Replacement	Sewer Main Replacement
Water Main Replacement	2 Radon Mitigation Systems
HVAC Repairs	A/C and Heat Pump Replacement
Rebuild Front Entrance Stairs	

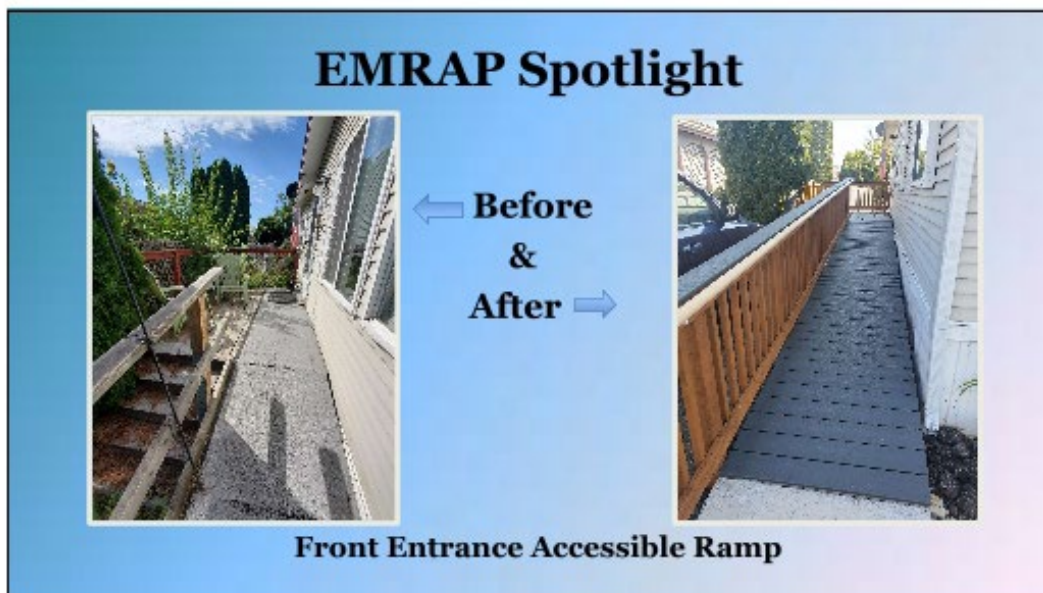


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## EMRAP Spotlight



← Before

**Sidewalk  
Replacement**



After →

15

## Council Actions

- Receive Public Comments on the 2024 CAPER
- Approve Submittal of Plan Year 2024 CAPER to HUD for Official Review



16

8

# Public Hearing Comments

City Council Meeting, December 2, 2025  
2024 CAPER PUBLIC HEARING

## PUBLIC HEARING COMMENTS:

Rebecca Pratt, Coeur d'Alene, noted that she is with United Way of North Idaho and receives funding for the childcare scholarship program. They have a Region 1 Early Childhood Development Committee that reviews the grant requests, who have also created a list of resources for various emergencies in the Alice (Asset Limited, Income Constrained and Employed) population. They review family expenses and needs, with one final step to complete a self-paced parenting course. Ms. Pratt thanked the Council for their support.

Marcie Hartzell, Coeur d'Alene, stated that she is the CEO of TESH, and over the years their organization has received close to \$200,000 in CDBG funds, which is vital to their organization, that provides services provided to those with intellectual disabilities. She thanked the City for their programs, reiterating that these funds are necessary for the upgrades to their facility. She also noted that the childcare scholarship program has helped her staff as well.

Racheal Peterson, Coeur d'Alene, noted that she is the Executive Director of United Way. She noted that they were able to expand their childcare scholarships, which help families to be able to continue to work and keep kids in consistent childcare facilities. They make the most of the funding and wrap around the families with other supportive services. She read some supportive comments from grantees expressing their gratitude.

Patty Wheeler, Coeur d'Alene, noted that she is with Safe Passage and thank the City for helping with upgrading the domestic violence shelter. Services are provided to those that are fleeing, with housing for multiple families who share kitchens and the shelter had a leaky roof. The kitchen was dysfunctional for more than one person to cook at a time. The CDBG funding fixed the roof and expanded the kitchen.

Nancy Phillips, Coeur d'Alene, the Executive Director of the Lake City Center, noted that they serve approximately 350 meals per month, to homebound citizens that are over 60 years old, three times a week. The food delivery also provides social interaction. She thanked the City for increasing their funding this year.